

CITYWIDE SCHOLARSHIP APPLICATION INSTRUCTIONS

Statement of Intent

The City of San José's Department of Parks, Recreation and Neighborhood Services' Citywide Scholarship Program will ensure that qualifying San José residents will have access to participation in department programs, classes, and activities. **All requests are subject to available funding.**

Eligibility Criteria

1. The PRNS Citywide Scholarship Program will operate in 2 (two) Steps. Step 1 is for the Customer to submit the application at the facility of choice. Step 2 is for the Customer to verify class selection, complete the registration process, pay the balance due, and finalize registration prior to class start date.
2. Citywide Scholarship Applications will be available at participating Community Centers and the following Regional Parks: Emma Prusch Farm Park, Almaden Lake Park, Happy Hollow Park & Zoo and Lake Cunningham Regional Skate Park. Applications may also be downloaded online. Applications for San José's Scholarship Program and proof of eligibility will be accepted in person only at each Community Center and will be reviewed. If qualified, scholarships will be available only during the program application season indicated on the Citywide Scholarship Application. Funding is subject to availability.
3. Scholarship Recipient must be a San José resident, between the ages of 0-49, a qualified active adult age 50+, or a person with a disability. **Proof of residency includes utility bills dated within 60 days of the application that have the name and address of the participant, parent or legal guardian and must be submitted with application.**
4. Eligibility documentation is required **and copies must be submitted with application.** Participant, Parent or Legal Guardian must currently be participating in a State and/or Federal Assistance Program listed: Temporary Assistance for Needy Families (TANF); Subsidized Housing HUD Section 8 rent subsidy; Food Stamps (California Advantage or Cal-Fresh); Medi-Cal; California's Life Line Program (reduced rates for phone); Women, Infants & Children (WIC); Supplemental Security Income (SSI), Free or Reduced lunch program, or if both parents/guardians or participants are unemployed and receiving CA State Unemployment Insurance benefits. Qualifying Participant, Parent or Legal Guardian can also be enlisted in the U.S. Military and must be considered an "active" member.
5. Citywide Scholarships apply to Leisure Classes and Activities that meet more than one time. Examples include: Recreation Classes, Camps, and Sports Leagues. **Fitness Annual Promotion price is not eligible for scholarship.**
6. Citywide Scholarships will be awarded on a first-come, first-served basis. Customer will be notified of award status within 5 business days after submittal. Scholarships are subject to available funding.
7. If scholarship application is approved, the discount will be awarded upon completion of registration. Customer is responsible for completing the class registration and paying the remaining fees for selected program or activity. Citywide Scholarship awards do not guarantee enrollment and do not replace the registration process. Citywide Scholarship funds are not available for expenses beyond the listed price such as, but not limited to: supplies, materials, food and/or transportation.
8. Any refunds will be only for amount paid by customer. Refunds requested must follow the existing Department of Parks, Recreation and Neighborhood Services' Refund Policies. See the Activity Guide for more information.
9. **FIT CAMP** Health eligibility criteria: Your child is pre-diabetic. Or you can provide a doctor's referral for your child to be enrolled in FIT camp. Or your child falls into the unhealthy BMI %.(see Specialist onsite)

CITYWIDE SCHOLARSHIP PROGRAM APPLICATION 2017



Program Location/Center: _____ **Today's Date:** _____ **Staff intake name:** _____

Activity (Circle all that apply)

All Access	Leisure/Parks/HHPZ Classes	Leisure/Parks/ HHPZ Camps	Fitness	Active Adult
Applications accepted: November 16 through September 15				
Camp San José	FIT Camp	Parks Camps	Applications accepted: February through July	
ROCK Afterschool	San José Recreation Preschool	Applications accepted: Current school year or upon availability		

Applications accepted IN PERSON ONLY.

Include copies of all required documents listed below. Your application will not be processed without the information requested. Scholarships are awarded as funding is available. Completion of this application does not guarantee approval of a Scholarship.

All information is confidential. No Faxes Accepted!

- Proof of San José Residency (utility bill dated within 60 days of application or automobile registration) and Proof of Identity
- Participant, Parent or Legal Guardian must currently be participating in a State and/or Federal Assistance Program listed: Temporary Assistance for Needy Families (TANF); Subsidized Housing HUD Section 8 rent subsidy; Food Stamps (California Advantage or Cal-Fresh); Medi-Cal; California's Life Line Program (reduced rates for phone); Women, Infants & Children (WIC); Supplemental Security Income (SSI), Free or Reduced Lunch Program or if both parents/guardians or participants are unemployed and receiving CA State Unemployment Insurance benefits. Qualifying Participant, Parent or Legal Guardian can also be enlisted in the U.S. Military and must be considered an "active" member.

Participant Information (Please Print) One participant per form – Non-transferable

Last Name	First Name	Gender (M/F)	Date of Birth	Age
Address	Apt. #	City	Zip	Phone

Parent or Legal Guardian - Youth Only (Please Print)

Last Name	First Name	Home Phone	Alternate Phone	Email
Address (if different than above)		Apt. #	City	Zip

Secondary Adult or Legal Guardian – Youth Only (Please Print)

Last Name	First Name	Home Phone	Alternate Phone	Email
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CUSTOMER ACKNOWLEDGEMENT AND DISCLAIMER

The information provided is true and correct and the eligibility criterion has been met. Any falsification of information will be cause for immediate and automatic disqualification from this program. Scholarships are awarded as funding is available and this application does not guarantee an award. Customer is responsible for any additional costs (supplies, etc.) that are not covered by the scholarship funds. Participation in the Scholarship Program will be subject to all Policies and Procedures set forth by the City of San José's Department of Parks, Recreation & Neighborhood Services.

I understand that my signature below indicates that I have read and understand the policies and procedures of the City of San José Department of Parks, Recreation and Neighborhood Services' Citywide Scholarship Program.

Print Name _____ **Signature:** _____

FOR OFFICE USE ONLY

If denied, reason for denial _____ **Supervisor** _____